

**A-Level Priority Appeals Form - Summer 2021**

A priority appeal is only for students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level result.

Please ensure you have read & understood the appeals guidance in your copy of the ‘St Edward’s student support & guidance booklet’ that was provided in May and the JCQ document ‘Important information for students’ before requesting your appeal. A copy of JCQ’s document will be given to you along with your statement of results and both documents can be found on our school website.

* Please complete the form below with details of the subjects that you wish us to conduct a **‘Stage One – Centre Review’** for
* Please bring this signed form to the Exams Office in the 6th Form Suite or email it to exams@steds.org.uk **The centre review will not be conducted until a signed form has been received**
* All enquiries must be received by the deadline stated below  **The centre review will not be conducted if it is received after the deadline stated**
* You will be contacted with the outcome of the centre review as soon as possible and before the ‘Stage Two – Awarding Organisation Appeal’ deadline.
* **By signing this form you are accepting that the outcome of the review could result in your original grade being lowered, being raised, or staying the same**

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| **Service** | **Requests must be submitted between:** |
| Priority A-Level internal centre review request  | 10th - 16th August 2021  |

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| **Student Name:** |  |  | **Candidate No:** |  |
| **Contact email address:** |  |  | **UCAS I.D** |  |
| **Contact telephone number:** |  |  | **Signature:** |  |

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| **Level/Subject** | **Awarding Organisation** | **Subject Code** | **\*Grounds for Centre Review** |
| *Example: A-Level Maths* | *Edexcel* | *9MA0* | *Administrative Error* |
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**\*Grounds for centre review:**

**Administrative Error by St Edward’s** - e.g. the wrong grade/mark was recorded against an item of evidence

**Procedural Error by St Edward’s** - e.g. a reasonable adjustment / access arrangement was not provided for an eligible student

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| **Supporting Evidence:** **Please provide a short explanation of what you believe went wrong and how you think this has impacted your grade.** |
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After receiving the outcome of your stage one centre review, if you are unhappy with the outcome please email exams@steds.org.uk to request in writing that we submit a **‘Stage Two – Awarding Organisation Appeal’** on your behalf.

**Priority requests must be submitted within the dates stated below, an appeals request will not be submitted if it is received after the deadline.**

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| AS / A-Level request for St Edward’s to submit a ‘Stage Two – Awarding Organisation Appeal’ | 10th - 23rd August 2021 |