

ST EDWARD'S ACADEMY

OVERSUBSCRIPTION CRITERIA

2022/2023



St Edward's Academy has an agreed admission number of 210 students. St Edward's Academy will accordingly admit 210 students in the relevant age group each year. Students will not be admitted outside of their chronological Year group¹.

Children will be awarded places using the St Edward's Academy oversubscription criteria.

PROCEDURES WHERE ST EDWARD'S ACADEMY IS OVERSUBSCRIBED

Where the number of applicants for admission is greater than the published admissions number, applications will be considered against the criteria set out below.

After the admission of children with Education, Health and Care Plans where St Edward's Academy is named on the Education, Health and Care Plan, places will be allocated to applicants in the following priority order:

- a. Looked after children² and all children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after, including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- b. Children whom the Governors and Headteacher accept have an exceptional medical or social need for a place at St Edward's Academy. Applications will only be considered under this category if they are supported by a written statement from a medical consultant, senior social worker or other appropriate professional. In each case there must be clear connection between the child's needs and St Edward's Academy and an explanation of the difficulties which would be caused if the child were to attend another school.

Admission under a. to b. will be considered irrespective of any religious affiliation.

BALANCE OF FOUNDATION AND COMMUNITY PLACES

Criteria for the allocation of the 180 denominational places:

The Governors will consider all applications. If the school is oversubscribed places will be allocated according to the following criteria in descending order of priority:

- Those families at the heart of the church, where the child and/or the parents/carers attend church once a week or more frequently, and have done so for a period of two years or more.
- Those families committed to the church, where the child and/or the parents/carers attend church once a fortnight and have done so for a period of two years or more.
- Those families attached to the church, where the child and/or the parents/carers attend church once a month and have done so for a period of two years or more.
- Those families known to the church, where the child and/or the parents/carers attend church less frequently than once a month.

¹ St Edward's Academy appreciates that, in certain exceptional circumstances, parents may seek a place for their child outside the normal age range. This may apply at secondary transfer (between Year 6 to Year 7) or at any other time of the year (In-Year Admission). The Governing Body will consider an exceptional individual case on its own merits.

² A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

Adoption includes children who were adopted under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders).

Child arrangements orders are defined in Section 8 of the Children Act 1989, as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order.

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If the number of applications meeting any of these criteria exceeds the number of places available, the following tie-breakers will be applied in descending order of priority:

- Siblings (siblings are defined as a brother or sister, adopted brother or sister, or stepbrother or stepsister living in the same family unit);
- Prior attendance at St Edward's Primary School, Romford;
- Attendance at an Anglican Church

If the number of applicants meeting the requirement of any of these tie-breakers exceeds the number of places remaining to be allocated, the final places will be awarded to those families who live closest to St Edward's Academy, as measured by the Local Authority computerised system. For the purpose of calculating distances, addresses will be identified using geographical references determined by the information provided by the borough council in which they live.

Criteria for the allocation of the 30 community places:

30 places are allocated to applicants who have not been offered places under the denominational criteria as follows:

- To children who live closest to St Edward's Academy, as measured by the Local Authority computerised system and who reside in the ecclesiastical parishes of St Andrew (Romford) and the historic parish of St John the Divine (Romford) at the time of application.
- In the event historically, that of any of these 30 places still being available once the applications from above have been determined, these will be offered to applicants who live closest to St Edward's Academy, as measured by the Local Authority computerised system. For the purpose of calculating distances, addresses will be identified using geographical references determined by the information provided by the borough council in which they live³.
- Within the first bullet point above, priority for places will be given to siblings of pupils who currently attend the school (siblings are defined as a brother or sister, adopted brother or sister, or stepbrother or stepsister living in the same family unit).

Unsuccessful applicants will automatically have their names placed on the waiting list for St Edward's Academy if it was a higher preference school than the one at which they have been allocated a place. At the end of this period, parents/carers will need to advise the school if they wish their child's name to remain on the waiting list for the remainder of the school year.

Priority cannot be given to children based on the date their application was received or their name added to the waiting list. Waiting lists will be re-ranked in accordance with the school's published admission criteria each time a child's name is added to the waiting list. This means that a child's position on the waiting list can move down as well as up.

³ In the event of parental responsibility for a child being equally shared between separated parents living at different addresses, the home address will be considered to be that of the parent/carer who holds primary parental responsibility (for example, if applicable, the parent who receives the relevant Child Benefit Allowance). In the case of more than one child having the same distance, a decision will be made by drawing lots.

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IN-YEAR ADMISSIONS

Applications for In-Year admissions are made in the same way as those made during the normal admissions round. If a place is available and there is no waiting list, then the Governors will communicate their offer of a place to the family. If more applications are received than there are places available, then applications will be ranked by the Governing Body in accordance with the oversubscription criteria.

If a place cannot be offered at this time, then you may ask for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the Governing Body in the order of the oversubscription criteria (as detailed above) and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available, the Governing Body will decide who is at the top of the list so that the parent/carer can be informed that St Edward's Academy is making an offer.

CHILDREN OF UK SERVICE PERSONNEL (UK ARMED FORCES) AND CROWN SERVANTS

For families of UK service personnel (UK Armed Forces) with a confirmed posting to Havering, or crown servants returning from overseas to live in Havering, places will be offered in advance of the move provided the application is accompanied by:

- a) An assignment order that declares a relocation date and a unit postal address or quartering area address for UK service personnel or;
- b) An official letter declaring a relocation date for crown servants. Evidence of a future address may also be required.